

Work Session Meeting of the  
Mayor and Common Council of Gloucester City  
Monday, March 5, 2018 7:00 P.M.  
313 Monmouth Street

Minutes

1. **Call to Order:** .by Mayor Pro Tem Daniel Spencer at 7 pm
  2. **Pledge of Allegiance:**
  3. **Roll Call:** Johnson, Keating, Parry, Spencer were present. Baus and Mayor James were excused. Hutchinson arrived 7:20 pm
  4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
  5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.  
Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.  
George Berglund, 35 University Ave. – parade was great, everyone did an outstanding job.  
Spencer thanked Department Heads and Employees for flawless operation.
  6. **Minutes of the Previous Meeting(s):** February 15, 2018 Work Session and Executive and February 22, 2018 Regular and Executive -Motion by Keating, 2<sup>nd</sup> by Parry to approve. All in favor.
  7. **Reports:**
    - I. **Engineer's Report** –Norm Rodgers of CES provided March monthly report.
    - II. **Committees of Council:**
      - a) Celebrations–Parry–Little Miss/Mr. this Thursday; Spencer – Run and Easter celebration March 24<sup>th</sup>.
      - b) Finance & Administration- Spencer – meeting this Thurs. at 5 pm; Keating –Budget extension received; AFS being worked on
      - c) Fire –Chief reported smoke detector program starting April; ongoing training; 2 new firefighters started.
      - d) Housing-Gallagher – inspections ongoing; \$218,915 October to February revenue collected
      - e) Licensing-Nothing
      - f) Police-Chief reported annual report distributed.
      - g) Public Works-Parry questioned Christmas decorations – deadline was Feb. 28<sup>th</sup> – City still needs to place order; Fooder – Brown St. punchlist being addressed; Paul St. looks good.
  8. **Resolutions:**
    - R046** Authorizing Change Fund for the Gloucester City Marina
    - R047** Authorizing Disposal of City Owned Equipment (*Clerk's Office Printer*)  
Motion by Keating, 2<sup>nd</sup> by Johnson to approve. All in favor.
  9. **Ordinances:** None for this evening
  10. **Old Business/New Business**
    - a) Handicap Parking Space Requests: Adding 249 3<sup>rd</sup> St. – being reviewed for next meeting.
  11. **Communications**
    - a) from Gloucester City Cub Scout Pack 165 – request for waiver of Community Center fee for March 24<sup>th</sup> banquet.
- R048** Authorizing Waiver of Hall Rental  
Motion by Keating, 2<sup>nd</sup> by Parry to approve. All in favor.
- R049** Adopting Emergency Temporary Budget Appropriations  
Motion by Keating, 2<sup>nd</sup> by Hutchinson to approve. All in favor.
- Spencer – Freeholder Meeting March 15<sup>th</sup> 7 pm; Royal Farms Ribbon Cutting this Thurs. 10 am – 3 grants will be given St. Mary's, Town Watch and Gloucester City Historical Society
- Johnson thanked all City employees with their help for parade.
- R050** To Enter Into Closed Session for discussion of contracts with prior engineer; Local FF union; police anticipated litigation  
Motion by Keating, 2<sup>nd</sup> by Parry to approve. All in favor.  
Meeting went into closed at 7:25 pm.

  
KATHLEEN M. JENTSCH, CITY CLERK