

Caucus Meeting of the  
Mayor and Common Council of Gloucester City  
Thursday, April 19, 2018 7:00 P.M.  
313 Monmouth Street

Minutes

1. **Call to Order:** by Councilman Spencer at 7:10 pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer being present. Mayor James arrived 7:15 pm.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.  
Our attorneys have advised that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.  
There were no persons from the public wishing to speak.
6. **Minutes:** March 22, 2018 Regular and Executive (with redactions) and April 2, 2018 Work Session and Executive (with redactions)-Motion by Keating, 2<sup>nd</sup> by Hutchinson to approve. All in favor.
7. **Reports: Committees of Council:**
  - a) Celebrations – Baus – 150<sup>th</sup> anniversary will hold a 5 day event in May; April 23 6 pm next meeting.
  - b) Finance & Administration- Keating reported budget on for introduction this evening.
  - c) Fire- Chief Hagan reported interviewed 5 candidates for Fire Lt. – Jentsch will request certification.
  - d) Housing- Ackley reported revising grass ordinance and will be reviewing code book regarding various fines.
  - e) Licensing- Nothing to report.
  - f) Police- Nothing to report.
  - g) Public Works- Parry-DEP tonnage resolution needed for tonight.
8. **Resolutions**

**R073** Introduction of 2018 Budget (*requires Roll Call*)  
(This budget shall be advertised in summary form in the May 3, 2018 edition of the Gloucester City News and the Public Hearing for the same to be held at the regularly scheduled Council Meeting of the Mayor and Common Council on May 17, 2018 at 7:00 pm 313 Monmouth St.)  
Motion by Hutchinson, 2<sup>nd</sup> by Keating to approve.  
**Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

**R074** Authorizing Refund of Key Deposits for Gloucester City Marina  
**R075** Authorizing Refund of Rental Facility Registration and License Fee (*paid twice in error*)  
**R076** Approving Coin Toss for Townsend C. Young VFW Post #3620  
**R077** Resolution of Intent (*TCDI grant*)  
**R078** Making Adjustments to Various Tax Records  
**R079** Correcting Billing Charges on Utility Records  
**R080** Authorizing Application for Tonnage Grant  
**R081** Supporting Green Team Projects  
Motion by Parry, 2<sup>nd</sup> by Baus to approve. All in favor.
9. **Ordinances – for 1<sup>st</sup> reading this evening, with 2<sup>nd</sup> reading and public hearing to be held May 17, 2018, 7:00 pm, 313 Monmouth St.**

**O06** Amending Chapter 66, Article II, Section 66-17A, of the Property Maintenance Code of the City of Gloucester City (*bamboo*)  
Motion by Hutchinson, 2<sup>nd</sup> by Johnson to approve.  
**Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.  
  
*For 1<sup>st</sup> reading this evening, with 2<sup>nd</sup> reading and public hearing to be held May 17, 2018, 7:00 pm, 313 Monmouth St.*

**O07** Amending Article X, Police Department, Section 4-76F, Entitled Employment of Off-Duty Police Department Members  
Motion by Hutchinson, 2<sup>nd</sup> by Baus to approve.  
**Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.
10. **Old Business/New Business:**
  - a) Request for Handicap Parking Space: Adding 249 3<sup>rd</sup> Street

**R082** Designating Handicapped Parking Spaces: Adding 249 3<sup>rd</sup> St.  
Motion by Hutchinson, 2<sup>nd</sup> by Baus to approve. All in favor.

  - b) Ordinance Amending Chapter 4 Entitled Administrative Code, Article X, Police Department, Section 4-70 (SLEO Officers)-on hold due to budget constraints.

**11. Communications:** from Tammy Haney re: handicap parking at 332 Somerset St.  
**R083** Amending Resolution 71-2018 Authorizing Handicapped Parking Space  
Motion by Keating, 2<sup>nd</sup> by Spencer to approve. All in favor.

**Southport Remediation Report-March, 2018** – Jeff Dey provided monthly report.  
Motion by Keating, 2<sup>nd</sup> by Parry to approve invoices totaling \$20,719.10. All in favor.  
Jeff reported will have reps at May Work Session re: energy project.

Mayor James provided letter of interest from resident interested in purchasing 626& 628 Powell St. – Lipsett to handle.

Mayor reported letter received regarding Animal Cruelty Officer – discussion will occur with police and they will handle.

**084** To Enter Into Closed Session for discussion of personnel (KJ) who waived Rice Notice; public works personnel matters, union negotiations with Steelworkers; possible litigation regarding water/sewer; Westrum update

Motion by Keating, 2<sup>nd</sup> by Baus to enter into closed. All in favor

Meeting went into closed at 7:55 pm.

After closed with the same members being present, the following actions were taken:  
Motion by Keating, 2<sup>nd</sup> by Parry to appoint Charles Sanderson and Ryan Holmes as Interim Firefighters in absence of Thomas Quinn and Steven Quinn. All in favor.

Motion by Johnson, 2<sup>nd</sup> by Baus to approve provisional appointments of Patrick Hagan and Mark Campanell as Battalion Chiefs effective next shift. All in favor.


Motion by Hutchinson, 2<sup>nd</sup> by Baus to approve provisional appointment of Vanessa Parent as Asst. Municipal Clerk with increase of \$6500. All in favor.

**085** Authorizing the Execution of a Standstill Agreement Subject to Certain Terms and Conditions  
Motion by Keating, 2<sup>nd</sup> by Hutchinson to approve. All in favor.

**086** Petitioning the State of New Jersey Schools Development Authority to Act and Authorize the Sale of the Mary Ethel Costello School to Facilitate the Redevelopment for the Gloucester City Renaissance  
Motion by Keating, 2<sup>nd</sup> by Baus to approve. All in favor.

Motion by Keating, 2<sup>nd</sup> by Hutchinson to adjourn. All in favor. Meeting adjourned at 9:25 pm.

ATTEST:

  
KATHLEEN M. JENTSCH, CITY CLERK