

Work Session Meeting of the  
Mayor and Common Council of Gloucester City  
Monday, May 7, 2018 7:00 P.M.  
313 Monmouth Street

Minutes

1. **Call to Order:** by Mayor James at 7:00 pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Hutchinson, Keating, Parry, Spencer, Mayor James being present. Baus arrived 7:05 pm and Johnson was excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.  
Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.  
Robert Messick on behalf of his client who owns 138 S. Burlington St. Property was previously a vacant property; now ready for C.O. – wants removed from vacant property list. Mayor explained once C.O. issued that automatically happens.
6. **Minutes of the Previous Meeting(s):** April 19, 2018 Caucus and Executive (with redactions) and April 26, 2018 Regular Meeting  
Motion by Hutchinson, 2<sup>nd</sup> by Keating to approve. All in favor.
7. **Reports:**
  - I. **Engineer's Report** – Norm Rodgers from CES provided monthly report.
  - II. **Committees of Council:**
    - a) Celebrations – Baus – June 7<sup>th</sup> 6:30 meeting regarding July 3<sup>rd</sup> events; many events this month happening for 150<sup>th</sup> anniversary; Parry meeting with VFW regarding Memorial Day
    - b) Finance & Administration – Spencer – interviewed 4 candidates for Deputy CFO; budget should be adopted May 17<sup>th</sup> but awaiting state approve.
    - c) Fire-Chief reported numerous trainings occurring within department, Lieutenant list certified.
    - d) Housing-Nothing
    - e) Licensing-Nothing
    - f) Police-Chief – rules and regs ordinances needed from Howard Long; Animal Cruelty Officer will be Rob Saunders; PBA will provide more security in schools beginning in sept. – Shared Services agreement needed.
    - g) Public Works-Tedesco reported hanging banners for Memorial Day; Collingswood will be doing shared services to help with tree stumps in exchange for street sweepers. Fooder – updated on projects.
8. **Resolutions:**
  - R093** Authorizing Change Order to the Contract Between Enterprise Network Resolutions and the City of Gloucester City for Demo of Various Structures
  - R094** Awarding a Contract to Consulting Engineer Services for Design Engineering and Survey Services for North Burlington Street
  - R095** Authorizing Release of Performance Bond for PSE&G Switching Station  
Motion by Baus, 2<sup>nd</sup> by Hutchinson to approve. All in favor.

Jentsch reported Bevan provided letter requesting part time employment through end of year and retiring Dec. 31, 2018.
9. **Ordinances:** None for this evening
  - R096** To Enter Into Closed Session for discussion of personnel and contracts.  
Motion by Keating, 2<sup>nd</sup> by Hutchinson to approve. All in favor.

Meeting adjourned at 7:28 pm.

After closed with the same members being present, the following action was taken:

Motion by Baus, 2<sup>nd</sup> by Parry to appoint Robert Glassman and Jeffrey Sanderson as Fire Lt. effective May 8, 2018. All in favor.

Motion by Keating, 2<sup>nd</sup> by Baus to adjourn. All in favor.

Meeting adjourned at 8:30 pm

ATTEST:



KATHLEEN M. JENTSCH, CITY CLERK