

Caucus Meeting of the  
Mayor and Common Council of Gloucester City  
Thursday, June 21, 2018 7:00 P.M.

313 Monmouth Street

Minutes

1. **Call to Order:** by Mayor James at 7:00 pm

2. **Pledge of Allegiance:**

3. **Roll Call:** Johnson, Keating, Parry, Spencer and Mayor James being present. Baus arrived 7:03 and Hutchinson arrived 7:25

4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.

5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.

Our attorneys have advised that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

There were no persons from the public wishing to speak.

6. **Remediation/Redevelopment Construction Progress Report** – May 2018 – provided by Jeff Dey Motion by Keating, 2<sup>nd</sup> by Johnson to approve bills totaling \$16,863.27. All in favor.

7. **Minutes:** June 4, 2018 Work Session and Executive (with redactions) Motion by Johnson, 2<sup>nd</sup> by Keating to approve. All in favor.

8. **Reports: Committees of Council:**

a) Celebrations – Baus – July 3<sup>rd</sup> parade coming along; asked if baby contest could be cancelled because K of C will not do games this year due to new trees being planted in the area they used. Since it has already been advertised, it was decided to keep it on for this year.

b) Finance & Administration- Spencer reported on UDAG monies remaining

c) Fire- Lipsett reported Lourdes using Gloucester Heights Fire Hall – no air conditioning at Pine Grove.

d) Housing- Nothing

e) Licensing- see below

f) Police- Nothing

g) Public Works- Nothing

9. **Licenses:**

a) St. Mary's Raffle License 5-2018 (50/50) and request for waiver of City fee

b) St. Mary's Raffle License 6-2018 (Basket Auction) and request for waiver of City fee

Motion by Johnson, 2<sup>nd</sup> by Baus to approve. All in favor with exception of Spencer who abstained.

10. **Resolutions**

**R113** Correcting Billing Charges on Utility Records

**R114** Authorizing Senior and Veterans Deductions

**R115** Making Adjustments to Various Tax Records

**R116** Authorizing Adjustment on Planning and Zoning Board Escrow Account (\$50.00 222 Gehrig Ave.)

**R117** Authorizing Adjustment on Planning and Zoning Board Escrow Account (\$50.00 824 Market St.)

**R118** Authorizing Approval of a Shared Services Agreement with the Township of Harrison (*mechanical services to Fire Dept. Fleet*)

**R119** Authorizing Disposal of Surplus Property (*Gov Deals – Fire Department*)

**R120** Authorizing Renewal of a Shared Services Agreement with Cherry Hill Fire District #13 *repair of fire apparatus*)

**R121** Authorizing Refund of Rental Facility Registration and License Fee (*paid twice*)

**R122** Authorizing Reimbursement of Supplemental Medical Benefits

**R123** Authorizing Renewal of Plenary Retail Consumption, Distribution and Club Licenses

Motion by Spencer, 2<sup>nd</sup> by Hutchinson to approve. All in favor.

11. **Ordinances** – *for 1<sup>st</sup> reading this evening, with 2<sup>nd</sup> reading and public hearing to be held July 19, 2018, 7:00 pm, 313 Monmouth St.*

**O10** Non Rep Salary Ordinance

Motion by Hutchinson, 2<sup>nd</sup> by Johnson to approve.

**Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

*For first reading this evening, with 2<sup>nd</sup> reading and public hearing to be held July 19, 2018, 7:00 pm, 313 Monmouth St.*

**O11** Bond Ordinance Authorizing the Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment for the City of Gloucester City, County of Camden, New Jersey; Appropriating the Sum of \$1,052,000 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the City of Gloucester City, County of Camden, New Jersey in the Aggregate Principal Amount of Up to \$999,400; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

Motion by Hutchinson, 2<sup>nd</sup> by Keating to approve.

**Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

*For first reading this evening, with 2<sup>nd</sup> reading and public hearing to be held July 19, 2018, 7:00 pm, 313 Monmouth St.*

**O12** Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey (*Payroll Clerk*)  
Motion by Johnson, 2<sup>nd</sup> by Keating to approve.

**Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.

*For first reading this evening, with 2<sup>nd</sup> reading and public hearing to be held July 19, 2018 7:00 pm, 313 Monmouth St.*

**O13** Ordinance Authorizing the Sale of Property (37 S. Burlington St.)  
Motion by Keating, 2<sup>nd</sup> by Baus to approve.

**Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.



**12. Old Business/New Business:**

a) Request for handicap parking: Adding 510 Chambers Ave., Apt. A and 318 Warren St. – ok for next agenda.

**13. Communications:**

a) from Holt – request for parking lot in front of Coast Guard base for picnic July 13 - ok  
b) from Mary Lou Adams – request for use of Prop. Park Sept. 29<sup>th</sup> for Music/Art Festival-ok

Jentsch reported no Work Session July and August.

Spencer reported 170 S. Burlington St. – renters are being disruptive- Lipsett to speak with Ackley and Chief Morrell  
Johnson reported 216 Somersset does not have electric – Lipsett with check.

**R124** To Enter Into Closed Session for discussion of personnel  
Motion by Keating, 2<sup>nd</sup> by Baus to approve. All in favor.  
Meeting went into closed at 7:35 pm.

After closed with the same members being present, the following action was taken:

**R125** Resolution Regarding Authorization to Process an Involuntary Disability Retirement Application  
Motion by Keating, 2<sup>nd</sup> by Hutchinson to approve. All in favor.

Motion by Keating, 2<sup>nd</sup> by Baus to adjourn. All in favor.

ATTEST:



KATHLEEN M. JENTSCH, CITY CLERK

