

Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, August 16, 2018 7:00 P.M.
313 Monmouth Street

Minutes

1. **Call to Order:** by Mayor Pro Tem Daniel Spencer at 7:10 pm
 2. **Pledge of Allegiance:**
 3. **Roll Call:** Baus, Keating, Parry, Spencer being present. Johnson arrived 7:12 pm and Hutchinson arrived 7:25 pm. Mayor James was excused.
 4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
 5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Our attorneys have advised that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.
Theresa Graham, 25 Bernard Ave. – upset that it took this long for something to be done with Mary Ethel Costello School. Spencer explained the School Board cannot outright purchase. Westrum is developer and City will not buy until we have signed agreement from this developer.
Howard Long wanted to explain that there are rumors circulating regarding Chatham Square. Cost to City was nothing and we have saved millions.
Stan Stafford, 516 Cumberland St. – questioned what will happen to his property is Westrum follows through with development. Howard Long will reach out to him.
 6. Remediation/Redevelopment Construction Progress Report- July 2018 – Jeff Dey provided report.
 7. **Minutes:** July 19, 2018 Caucus and Executive; July 26, 2018 Regular Meeting and Executive (with redactions) Motion by Keating, 2nd by Johnson to approve. All in favor.
 8. **Reports: Committees of Council:**
 - a) Celebrations – Baus – meeting Sept. 12th 6 pm- Spencer – will need to change next 150th meeting due to conflict with Freeholder meeting.
 - b) Finance & Administration- Spencer – looked at water/sewer vacancy – 6% over for the year); audit – no audit exception last year but this year there were 6 –these were due to illnesses in the Finance Office. Keating looking at structure of finance office and will be making recommendations.
 - c) Fire- Nothing to report.
 - d) Housing- Hutchinson heard that City took over control of O'Hara's. Need to verify.
 - e) Licensing- Jentsch provided letter requesting increases in certain fees.
 - f) Police- Nothing to report.
 - g) Public Works- Parry – trash pick up issue has been addressed and documented; demo done at treatment plant-fencing to be installed; Community Center – working on doors; looking at repairs for 512 and 313 Monmouth St. Keating reported flushing is taking place and could be cause for discoloration of water.
 9. **Resolutions**
 - R147 Making Adjustments to Various Tax Records
 - R148 Authorizing Senior and Veterans Deductions
 - R149 Authorizing Cancellation of Taxes for Property Used for Public Playground Block 276, Lot 1.01, Walnut Ave.
 - R150 Correcting Billing Charges on Utility Records
 - R151 Refunding Payments on Various Utility Records
 - R152 Authorizing In Rem Foreclosure of Tax Sale Certificates Held by the City of Gloucester City
 - R153 Awarding Contract to Consulting Engineer Services (*Stormwater Pollution Plan \$24,525*)
 - R154 Authorizing Refund of Key Deposit for Gloucester City Marina
 - R155 Authorizing Refund of Overpayment for Workers Compensation Claim
 - R156 Appointing An Interim Alternate Municipal Prosecutor for the City of Gloucester City
 - R157 Authorizing Amendment #2 to the Ground Lease Agreement By and Between the City of Gloucester City ("Lessor") and Gloucester City Organic Recycling, LLC ("Lessee")
 - R158 Identifying CDBG Fair Housing Officer for FY2019 Public Facilities Programs (*Jack Lipsett*)
 - R159 Authorizing Submittal of a Grant Application and Executing a Grant Contract with the New Jersey Department of Community Affairs for Repairs to Sea Wall
 - R160 Authorizing Grant Management Plan for FY2019 Small Cities Programs – Public Facilities Fund (*Repairs to Seawall*)
 - R161 Authorizing Citizen Participation Plan for FY2019
Mayor Pro Tem asked that Resolution 156 be held until after closed session.
Motion by Keating, 2nd by Johnson to approve resolutions 147 through 155 and 157 through 161
 10. **Ordinances** – For 1st reading this evening, 2nd reading and public hearing to be held on Sept.20, 2018 at 7 pm, City Hall, 313 Monmouth St.
 - O17 Authorizing Roadway and Parking Changes
- Roll Call:** Baus, Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James
This ordinance was removed from agenda – need further tweaking.

for 2nd reading and public hearing this evening:

O14 Ordinance of the City of Gloucester City, County of Camden, New Jersey Cancelling Certain Funded Appropriation Balances Heretofore Provided for Capital Improvements and Reappropriating Such Funded Appropriation Balances for Other Capital Projects

No persons from public wishing to speak. Motion by Hutchinson, 2nd by Baus to approve.

Roll Call: Baus, Hutchinson, Keating, Parry, Spencer voted in the affirmative. Johnson abstained.

for 2nd reading and public hearing this evening:

O15 Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City (*Police Chief*)

No persons from public wishing to speak. Motion by Hutchinson, 2nd by Baus to approve.

Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer voted in the affirmative.

For 2nd reading and public hearing this evening:

O16 Authorizing the Acceptance of Certain Real Property Located at 520 Cumberland St., Block 62, Lot 1, in the City of Gloucester City, Camden County, State of New Jersey, Known as the Mary Ethel Costello School from the Gloucester City School District Subject to Certain Terms and Conditions Set Forth in the Agreement of Sale Between the Parties

No persons from the public wishing to speak. Motion by Hutchinson, 2nd by Parry to approve.

Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer voted in the affirmative.

R162 Designating Salaries for Persons Serving in Non-Represented Titles (*Police Chief*)

Motion by Hutchinson, 2nd by Baus to approve. All in favor.

11. New Business/Old Business

a) Handicap parking request: Adding 844 Monmouth St

R163 Designating Handicapped Parking Spaces: Adding 844 Monmouth Street.

Motion by Parry, 2nd by Johnson to approve. All in favor.

b) City Clerk requesting increase in various fees-discussed above.

c) Request from bar establishments to open 8 am October 28th for Eagles Sunday football game being held in London (*resolution required*)

Resolution to be on next agenda.

12. Communications;

a) from Robert Morrell – Cpl. Marc Ryan 5K Run November 17, 2018- ok

b) from Michael DePalma – retiring Dec. 31, 2018-ok

c) from Perry Katz (EPA)–City’s interest in acquiring 822, 826 & 830 Essex St. and 607, 615 & 617 Brown St. Howard Long will contact them regarding terms

d) from NJ DOT – 2019 State Aid programs (*any suggestions on streets*)

e) from Molly Lowell – bringing Tinkergarten to Johnson Blvd. Park-Howard Long will contact.

f) from Veronica Balla – water and sewer bill dispute-Public Works Committee to discuss.

R164 To Enter Into Closed Session for discussion of contracts – Municipal Prosecutor and Southport Development; personnel – general in nature – water and sewer dept.

Motion by Parry, 2nd by Hutchinson to enter into closed. All in favor.

Meeting went into closed at 8:08 pm.

After closed with the same members being present, the following action was taken:

R156 Appointing An Interim Alternate Municipal Prosecutor for the City of Gloucester City

Motion by Parry, 2nd by Johnson to approve. All in favor with exception of Hutchinson who opposed.

Motion by Hutchinson, 2nd by Keating to adjourn. All in favor.

Meeting adjourned at 9:30 pm.

ATTEST:


KATHLEEN M. JENTSCH, CITY CLERK