

Caucus Meeting of the
Mayor and Common Council of Gloucester City
Thursday, October 18, 2018 7:00 P.M.
313 Monmouth Street

Minutes

1. **Call to Order:** by Mayor James at 7:02 pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James being present. Baus was excused.
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings. Our attorneys have advised that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.
There were no persons from the public wishing to speak.
6. Remediation/Redevelopment Construction Progress Report- Jeff Dey provided report. Decision made to hold payment of invoices until funds are in account. Jeff Dey provided proposal for University and Memorial Avenue site for annual inspection and biennial certification (\$2,310 plus \$320 NJDEP Annual Fee)
Motion by Keating, 2nd by Hutchinson to approve. All in favor.
7. **Minutes:** September 27, 2018 Regular Meeting and October 1, 2018 Work Session and Executive (with redactions) Motion by Keating, 2nd by Hutchinson to approve. All in favor.
8. **Reports: Committees of Council:**
 - a) Celebrations – Spencer – 150th anniversary meeting Monday 6 pm at Community Center; Johnson said K of C wants location of July 4th events moved. ; Spencer stated Business Assoc meeting Oct. 23rd – someone needs to attend. He cannot be there.
 - b) Finance & Administration- Keating reported budgets are due by department heads Nov. 5th
 - c) Fire- Mayor reported 3 homes damaged by fire – 300 block Middlesex
 - d) Housing- Nothing to report.
 - e) Licensing- Jentsch reported ordinance being worked on to increase various fees.
 - f) Police- Nothing to report.
 - g) Public Works- Parry – salt barn moving ahead; 313 and 512 Monmouth St. – repairs being done, community center doors should be in soon; stop signs being installed – Klemm and Rosalind sign cannot be there.
9. **Resolutions**

R193 Resolution to Adjustments to Various Tax Records
R194 Resolution to Correct Billing Charges on Utility Records
R195 Resolution Approving a Lien for Property Maintenance
R196 Resolution Authorizing Disposal of Surplus Property (Fire equipment)
R197 Resolution Authorizing Disposal of Surplus Property (1999 Ford Van)
R198 Resolution Designating Handicapped Parking Spaces: Removing 108 S. Sussex St. 219 Mercer St. and 214 Essex St.
R199 Resolution Authorizing Renewal of 2018-2019 Plenary Retail Consumption License
R200 Resolution Designating Handicapped Parking Spaces: Adding 100 S. Sussex St. and 500 Somerset St. (placed on Atlantic)
R201 Resolution Authorizing City of Gloucester City to Issue a Refund to Lienholder
R202 Authorizing Purchase of Black Rubber Mulch for the Gloucester City Public Works Department
R203 Authorizing the Mayor of the City of Gloucester City to Draft and Complete a Letter of Endorsement for an Application to Apply for, in the Southport Redevelopment Area, Medical Marijuana Related Facilities in Accordance with the Requirements of the New Jersey Compassionate Use Medical Marijuana Act (Section 2, of P.L. 2009, C.307)
Motion by Hutchinson, 2nd by Parry to approve. All in favor.
10. **Ordinances – For 2nd reading and public hearing this evening:**

O20 Amending a Chapter of the Code of the City of Gloucester City, Chapter 84 "Towing"
There were no persons from the public wishing to speak. Motion by Keating, 2nd by Hutchinson to approve.
- Roll Call:** Hutchinson, Johnson, Keating, Parry, Spencer and Mayor James voting in the affirmative.
11. **New Business/Old Business**
 - a) Meeting dates for 2019 – ok with exception of location for re-org (tbd)
 - b) Millers Pond – Beaver issue – dam being built – Tedesco informed Public Works Committee there are only 2 trappers licensed and they will skin the beaver . It was agreed that this is the only option.
12. **Communications;**
 - a) from Aurelio Xhepaj–interested in purchasing 913 Market St from HUD with lot behind it–Lipsett will contact
 - b) from NJLM – League bulletin (previously distributed)
 - c) from Gloucester City Mustangs – requesting approval for Hayride on October 19th & 20th - ok
 - d) for Handicap approval for 500 Somerset Street from Karen Roberts (wants spot on Atlantic if possible) – approved above.
 - e) from Gloucester Youth Soccer – request for coin toss on November 2, 2018 from 4-6pm
Motion by Parry, 2nd by Spencer to approve. All in favor.
- R204** To Enter Into Closed Session for discussion of real estate, contracts and personnel
Motion by Keating, 2nd by Parry to enter into closed. All in favor. Meeting adjourned at 7:45 pm

ATTEST:

KATHLEEN M. JENTSCH, CITY CLERK

