

Work Session Meeting of the
Mayor and Common Council of Gloucester City
Monday, November 5, 2018 7:00 P.M.
313 Monmouth Street

Minutes

1. **Call to Order:** by Mayor James at 7:00pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Hutchinson, Johnson, Keating, Parry, Spencer, Mayor James being present. Baus arrived at 7:05pm
4. **Sunshine Law:** This meeting is being held in conformance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law". It has been legally noticed in accordance with the law and copies have been given to those requesting the same.
5. **Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Worksession, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.
Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.
There were no persons from the public wishing to speak.
6. **Minutes:** October 18, 2018 Caucus and Executive Session (with redactions); October 25, 2018 Regular Monthly Meeting and Executive Session
Motion by Keating, 2nd by Johnson to approve. All in favor.
7. **Reports:**
 - I. **Engineer's Report:** Norm Rodgers from CES provided monthly report. He also distributed a report regarding the City Hall roof. This was referred to the Public Works Committee
 - II. **Committees of Council:**
 - a) Celebrations – December 6th Christmas event; Veterans Day ceremony this Sunday at 11am; Time capsule being put together for 150th Anniversary.
 - b) Finance & Administration – Budgets are due from department heads; telephone reimbursements approved; vacancy in Assessor's office and Aid to Mayor to be filled.
 - c) Fire – Squad out of service; LED lights were installed in the bay area; October was Fire Prevention month.
 - d) Housing – Rental registration ongoing; Going paperless with I Pads.
 - e) Licensing – Nothing to report
 - f) Police – Officer returned to full duty.
 - g) Public Works – Salt barn is complete; flooring for 512 Monmouth is ordered; Rubber mulch will be delivered for the parks.
 - h) Water & Sewer – DEP letter had 4 items the city has to address; employee out on leave has returned from FMLA
8. **Resolutions:**
 - R210** Resolution Authorizing Refund of Key Deposit for Gloucester City Marina
 - R211** Resolution Providing for the Transfer of Certain 2018 Appropriation Account Balances
Motion by Keating, 2nd by Hutchinson to approve. All in favor.
9. **Ordinance:** *for first reading this evening, second reading and public hearing to be held on December 3, 2018 at 7:pm 313 Monmouth Street, Gloucester City, N.J.*
 - O23** Ordinance Amending Chapters 36, 46, 76, and 101 (various clerk's office fees)
Motion by Johnson, 2nd by Baus to approve.

Roll Call: Baus, Hutchinson, Johnson, Keating, Parry, Spencer, Mayor James voting in the affirmative.

10. New Business/Old Business:

- a) Handicap Parking request; Adding 210 Nicholson Rd.; apt.B
- R212** Resolution Designating Handicap Parking Space; adding 210 Nicholson Rd, Apt. B
Motion by Hutchinson, 2nd by Johnson to approve. All in favor.
- b) Meeting Dates for 2019
- R213** Annual Meeting Dates for 2019
Motion by Hutchinson, 2nd by Johnson to approve. All in favor.

11. Communications:

- a) from KC Sign Company regarding school signage – Chris Kuzmanick was present from the school. Ackley explained our zoning does not allow LED signage. Police and Housing will consider recommending waiver from PB approval.
- b) from Episcopal Church of the Ascension – requesting waiver of permit fees of \$750.00
- R214** Resolution to Waive City Permit Fees
Motion by Spencer, 2nd by Johnson to approve. All in favor.
- R215** To Enter into Closed Session for the purpose of personnel and real estate.
Motion by Keating, 2nd by Hutchinson to approve. All in favor.

Meeting adjourned at 7:45pm

After closed session with the same members being present, the following action was taken;

- R216** Resolution Terminating the City Prosecutor
Motion by Keating, 2nd by Johnson to approve. All in favor.

Motion by Keating, 2nd by Hutchinson to adjourn. All in favor.

Meeting adjourned at 8:47pm

ATTEST:


KATHLEEN M. JENTSCH, CITY CLERK