

**Caucus Meeting of the  
Mayor and Common Council of Gloucester City  
Thursday, May 16, 2019 7:00 P.M.  
313 Monmouth Street**

**Minutes**

1. **Call Meeting to Order:** By Mayor Spencer at 7:00pm
2. **Pledge of Allegiance:**
3. **Roll Call:** Baus, Berglund, Hutchinson, Johnson, Keating, and Mayor Spencer being present.
4. **Open Public Meetings Act Notice:** This meeting is being held in accordance with the New Jersey Open Public Meetings Act, otherwise known as the "Sunshine Law." It has been legally noticed in accordance with the law and copies have been given to those requesting the same.  
**Public Comment Period:** The Governing Body, in accordance with P.L. 2002, c. 80, have adopted the following guidelines relative to the Public Comment Period (PCP) at Caucus, Work session, Special and Emergency Meetings of the Mayor and Common Council of Gloucester City: The PCP shall occur at the beginning of each meeting; it shall be no longer than one half-hour in length; every person wishing to speak may do so once during the period for no longer than five minutes. No changes have been made for the PCP of the regular monthly meetings.

Our attorneys have advised us that we cannot prevent you from making remarks about our employees. They have requested that we advise you that our employees are not Public Officials and you are not immune from civil actions they may bring as a result of your remarks.

\*Tom Sesto – 603 Sherwood Ave. – submitted a letter of interest for City owned property. Mr. Sesto was present to asked Mayor & Council questions. Administrator Lipsett will send Mr. Sesto a letter with cost.

**Reports: I. Committees of Council:**

- a) Celebrations- Baus – Next meeting May 20<sup>th</sup> 6pm. Upcoming events – Memorial Day, 4<sup>th</sup> of July and Pack the Park.
  - b) Finance & Administration- Keating – Next week is the Budget hearing.
  - c) Fire- P. Hagan – Amending Ordinance for Fire Prevention Fee Schedule & Permit Schedule.
  - d) Housing- Johnson – Received complaints from Odd Fellows Lodge.
  - e) Licensing- None for this evening.
  - f) Police-No Report.
  - g) Public Works- Hutchinson – Community Center sink was clogged and caused a flood. Ongoing issue with Republic Trash. Damage to Marc Ryan monument on the Mustang Field. City is working with Conrail on Railroad Crossings.
5. **Minutes:** April 18, 2019 (Caucus) and Executive, May 6, 2019 (Work Session). Motion by Keating, 2<sup>nd</sup> by Hutchinson to approve. All in Favor.

6. **Resolutions for Discussion:**

- R Resolution Authorizing Disposal of City-Owned Equipment (Clerks office)
- R Resolution Authorizing Disposal of City-Owned Equipment (Fire Dept. PC)
- R Resolution Authorizing Adjustments on the Planning and Zoning Board Escrow Account
- R Resolution Providing that Budget be Read by Title Only
- R Resolution to Adjustments to Various Tax Records
- R Resolution Authorizing Senior and Veterans Deductions
- R Resolution to Correct Billing Charges on Utility Records
- R Resolution to Authorize the Mailing of 2019 Third Quarter Estimated Tax Bills
- R Resolution Authorizing Refund of Court Check Previously Canceled and Paid to City Treasurer
- R Resolution Requesting Coin Toss for Gloucester City Memorial Athletic Association
- R Resolution Authorizing Assignment of Tax Title Liens (City Liens) Certificate Number 2019-201, Block 175 Lot 6
- R Requesting Governor Phil Murphy Cease and Desist from Diverting Thirty-Three Million Dollars from a Special Fund Allocated to Supporting Firefighters in Times of Tragedy and Financial Hardship, into the State General Fund
- R Resolution of the Mayor and City Council of the City of Gloucester City Acknowledging Certification of Compliance with the United States Equal Employment Opportunity Commission's "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

7. **Individual Resolutions:**

**R109** Resolution of the Mayor and Common Council of the City of Gloucester City, County of Camden, New Jersey Confirming the Details of the Sale of the City's General Obligation Bonds, Series 2019A and General Obligation Bonds, Series 2019B to the New Jersey Infrastructure Bank and the State of New Jersey, Acting by and Through the New Jersey Department of Environmental Protection Pursuant to the 2019 New Jersey Infrastructure Bank Financing Program

**Motion by Hutchinson, 2<sup>nd</sup> by Keating to approve.**

**Baus, Berglund, Hutchinson, Johnson, Keating and Mayor Spencer voting in the affirmative.**

**R110** Resolution of the Mayor and Common Council of the City of Gloucester City, County of Camden, New Jersey Confirming the Details of the Sale of the City's General Obligation Bonds, Series 2019C and General Obligation Bonds, Series 2019D to the New Jersey Infrastructure Bank and the State of New Jersey, Acting by and Through the New Jersey Department of Environmental Protection Pursuant to the 2019 New Jersey Infrastructure Bank Financing Program

**Motion by Hutchinson, 2<sup>nd</sup> by Baus to approve.**

**Baus, Berglund, Hutchinson, Johnson, Keating and Mayor Spencer voting in the affirmative.**

Discussion Only:

8. **ORDINANCES FOR 2<sup>ND</sup> READING & PUBLIC HEARING ON MAY 23, 2019**

**O-07** Ordinance Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey (FF & Fire Prevention Specialist)

**(Mayor to Open for Public Comment, and Close) Motion By: \_\_\_\_\_ Second By: \_\_\_\_\_**

**Roll Call: Baus, Berglund, Hutchinson, Johnson, Keating, Parry and Mayor Spencer**

**O-08** Ordinance Amending the Ordinance Regulating the Salaries of the Employees of the City of Gloucester City, County of Camden, State of New Jersey (Superior Fire Officer's)

**(Mayor to Open for Public Comment, and Close) Motion By: \_\_\_\_\_ Second By: \_\_\_\_\_**

**Roll Call: Baus, Berglund, Hutchinson, Johnson, Keating, Parry and Mayor Spencer**

**ORDINANCES FOR 1<sup>ST</sup> READING THIS EVENING, WITH 2<sup>ND</sup> READING AND PUBLIC HEARING TO BE HELD JUNE 27, 2019, 7:30 PM, 313 MONMOUTH ST.**

**O-09** Bond Ordinance Authorizing the Acquisition of Equipment for and Various Improvements to the Sewer and Water Utility Systems in the City of Gloucester City, County of Camden, New Jersey; Appropriating the Sum of \$910,000 Therefore; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the City of Gloucester City, County of Camden, New Jersey in the Aggregate Principal Amount of up to \$910,000; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

**Roll Call: Baus, Berglund, Hutchinson, Johnson, Keating, Parry and Mayor Spencer**

**O-10** Bond Ordinance Authorizing the Completion of Various Capital Improvements and the Acquisition of Various Capital Equipment for the City of Gloucester City, County of Camden, New Jersey; Appropriating the Sum of \$2,227,000 Therefor; Authorizing the Issuance of General Obligation Bonds or Bond Anticipation Notes of the City of Gloucester City, County of Camden, New Jersey in the Aggregate Principal Amount of up to \$2,115,650; Making Certain Determinations and Covenants; and Authorizing Certain Related Actions in Connection with the Foregoing

**Roll Call: Baus, Berglund, Hutchinson, Johnson, Keating, Parry and Mayor Spencer**

This is for 1st reading this evening, with 2nd reading and public hearing to be held May 23, 2019, 7:30 pm, 313 Monmouth St.

**O-11** Fire Prevention Fee Schedule & Permit Schedule (Ordinance 48-11, 48-12)

**Roll Call: Baus, Berglund, Hutchinson, Johnson, Keating, Parry and Mayor Spencer**

9. **Old Business/New Business: None for this evening.**

**10. Communications:**

- a) From Thomas Sesto – Letter of interest for block 259, lot 10 & 11. Administrator Lipsett will send letter.
- b) From VFW – Requesting permission to have Poppy sale at various locations on May 23<sup>rd</sup> & 24<sup>th</sup>. Hoagie sale on June 1<sup>st</sup> at Johnson Blvd./Nicholson Road. Motion by Johnson, 2<sup>nd</sup> by Hutchinson to approve. All in Favor.

**R111** To Enter into Closed Session for Discussion of Personnel.

Motion by Hutchinson, 2<sup>nd</sup> by Baus to Approve. All in Favor.


Meeting went into Closed at 7:30pm

After Closed Session no action was taken.

Motion by Hutchinson, 2<sup>nd</sup> by Baus to come out of closed session.

Motion by Hutchinson, 2<sup>nd</sup> by Johnson to adjourn. All in Favor. Meeting adjourned at 7:32pm

ATTEST:

  
VANESSA L. PARENT, ACTING CITY CLERK